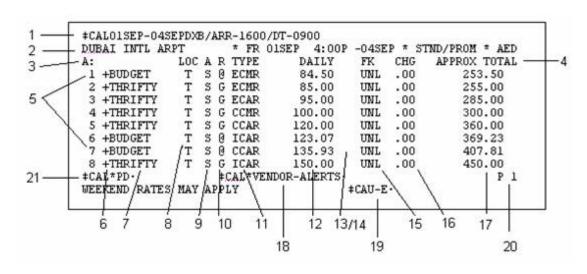# CARMASTER

LOW TO HIGH RATE AVAILABILITY DISPLAY

Use CAL for a leisure client who is searching for the lowest rate or business client who has a Corporate Discount (/CD-) number. The rates are sorted low-to-high by Approximate Total rate amount.

Input: **CAL01SEP-04SEPDXB/ARR-1600/DT-0900**

Response:

```
1 ——— ‡CAL01SEP-04SEPDXB/ARR-1600/DT-0900
2 ——— DUBAI INTL ARPT        * FR 01SEP  4:00P -04SEP * STND/PROM * AED
3 ——— A:           LOC A R TYPE      DAILY      FK   CHG    APPROX TOTAL ———— 4
         1 +BUDGET    T  S @ ECMR     84.50      UNL  .00       253.50
         2 +THRIFTY   T  S G ECMR     85.00      UNL  .00       255.00
5        3 +THRIFTY   T  S G ECAR     95.00      UNL  .00       285.00
         4 +THRIFTY   T  S G CCMR    100.00      UNL  .00       300.00
         5 +THRIFTY   T  S G CCAR    120.00      UNL  .00       360.00
         6 +BUDGET    T  S @ ICAR    123.07      UNL  .00       369.23
         7 +BUDGET    T  S @ CCAR    135.93      UNL  .00       407.81
         8 +THRIFTY   T  S G ICAR    150.00      UNL  .00       450.00
21 —— ‡CAL*PD·          ‡CAL*VENDOR-ALERTS·                      P 1
      WEEKEND /RATES/ MAY APPLY              ‡CAU-E·

          6    7     8    9   10    11      12 13/14    15   16    17

                                       18            19              20
```

Explanation:

1.   The input, preceded by SOM (Start Of Message) for quick modification.
2.   Pick up point; pick up day of week, date, time; return date; rate category (standard and promotional) and local currency code (AED).
3.   Column indicator
4.   Column headers.
5.   Line number
6.   Inside link indicator

> *   inside link
> **+**   inside availability
> blank   no link

7.   Vendor name (if followed by   +   indicates franchise)
8.   Location Indicator

> **T**   Terminal
> **O**   Off-terminal

9.   Availability status indicator

> **S**   available for rental
> **N**   on request
> **C**   car not available / sold out

10.   Rate guarantee indicator code

> **G**   Guaranteed rate
> **Q**   Quoted rate, subject to change
> **@**   Converted rate - stored in a currency different from display currency (see individual rule (CAV) for details)

11.   Car Type Codes
12.   Rate in local currency unless other wise requested
13.   Required charges indicator

> **+**   charges apply, check CAV

blank   not applicable
14.   Return to Rental locator indicator
        R   return to rental location required
        blank   one-way drop off allowed, check CAV or CAD/DROP for details
15.   Number of free miles / kilometres
        UNL   unlimited
16.   Charges per extra mile/kilometre
17.   Approximate cost of the hire for the time requested (including all extra taxes fees and mandatorycharges)
18.   Vendor alert prompt
19.   Weekend rate prompt, where appropriate. Prompt for weekly rates, CAU-W , may appear if appropriate.
20.   Page number
21.   Paging prompts
        CAL *PD   page down
        CAL *PU   page up

Input: **CAL03AUG-05AUGLHR/ARR-10A/DT-3P/CD-ZIC999999**   (including a corporate code)

Response:

```
AVIS - SERVING MORE THAN 7 MILLION CUSTOMERS A YEAR, IN OVER
   2700 LOCATIONS ACROSS EUROPE, AFRICA, MIDDLE EAST AND ASIA
>CAL03AUG-05AUGLHR/ARR-10A/DT-3P/CD-ZIC999999
HEATHROW              * TH 03AUG 10:00A -05AUG * STD/PROM  * GBP
A:            LOC A R TYPE      DAILY     FM   CHG   APPROX TOTAL
FULLY QUALIFIED IA RATES
 1 +AVIS      T  S G ECMN       35.43     UNL  .00      110.00
 2 +AVIS      T  S Q ECMN       31.90     UNL  .00      116.15
 3 +AVIS      T  S Q CDMR       32.66     UNL  .00      118.85
 4 +AVIS      T  S G CCMR       39.43     UNL  .00      122.00
 5 +AVIS      T  S Q CCMR       33.96     UNL  .00      123.43
 6 +AVIS      T  S Q ICMR       37.00     UNL  .00      134.15
>CAL*PD·          SEE RULES >CAVA·                        P 1
>
```

The rates are Fully Qualified against the agent entry. All rates shown include corporate benefits associated with the CD number entered in the availability request.

BASIC CAR TYPE DISPLAY

PLEASE NOTE THE CAA FUNCTIONALITY HAS BEEN WITHDRAWN FROM THE SYSTEM ON 05JANUARY2007.
PLEASE USE THE CAL FORMATS FOR CARHIRE AVAILABILITY.

CAR INDEX DISPLAY

Input: **CAICASABLANCA**

Response:

```
1 ──── ‡CAI15NOVCASABLANCA
2 ──── CASABLANCA            * TU 15NOV              *      KM DIR
3 ──── AREA A -- CAS CITY LOCATIONS ------------------------------
         1 ZD +BUDGET    CASC01   AVENUE DES F. A. R.        5SW
4 ┐      2 AL +ALAMO     CASC71   CASABLANCA DOWNTOWN        --
  │      3 EP +EUROPCR   CASC01   COMPLEXE HABOUS/CASABLANCA --
  │      4 ZE +HERTZ     CASC60   CASABLANCA DOWNTOWN        --
  │      5 ZL +NATIONA   CASC01   CASABLANCA DOWNTOWN        --
         6 SX +SIXT      CASC01   CASABLANCA DT              --
       AREA B -- CAS AIRPORT MAIN LOCATIONS --------------------
         7 ZI +AVIS      CAST01   CASABLANCA AIRPORT        11SW
10 ─── ‡CAI*PD·                                             P 1
       ‡

            5       6        7        8              9      11
```

Explanation:

1. The input, preceded by SOM (Start Of Message) for quick modification.
2. Location; date
3. Area alpha identifier followed by area type title
4. Line number
5. Vendor code
6. Vendor name with link indicator
   - *   inside link
   - **+**   inside availability
   - blank   no link
7. Location code, usually three letter city code plus other characters
8. Location address (access (CAD) ADDR policy for complete address information)
9. Distance and direction from reference point
10. Paging prompts
    - **CAI*PD**   page down
    - **CAI*PU**   page up
11. Page number

AVAILABILITY

Basic Availability (CAA) with Air Segment

H/CAA

PLEASE NOTE THE CAA FUNCTIONALITY HAS BEEN WITHDRAWN FROM
THE SYSTEM ON 05JANUARY2007.
PLEASE USE THE CAL FORMATS FOR CARHIRE AVAILABILITY.

Low to High Availability (CAL) with Air Segments

H/CAL

Following Flight or Prompt

CAL/DT–1500	Request low to high availability; assumes arrival city, arrival time and pick up date from preceding air segment; all car types, manual and automatic, air/non-air conditioning, terminal/off terminal locations, and all vendors; return date defaults to 1 calendar day following

	pickup date, drop time 1500
CAL–25OCT/DT–1100	Request availability from arrival date, time and city of preceding segment, drop off 25OCT, drop time 11 am
CAL.I/DT–2000	Request low to high availability for intermediate (I) size cars, drop time 8 pm

Inserting between Flights

/2+CAL/L–R	Insert after segment 2 and request low to high availability for resort (R) locations
/1+CAL/ZI	Insert after segment 1 and request low to high availability for specific vendor
/3+CAL–E/UNL	Insert after segment 3 and request low to high availability for weekend rates (E) and unlimited mileage (UNL)
/1+CAL/GUAR	Insert after segment 1 and request low to high availability for guaranteed rates (GUAR)
/2+CAL/VNOK	Insert after line 2 and request low to high availability in NOK currency

Note: CarMaster assumes return date, time and drop location from the following air segment.

CAL*R	Redisplay last low to high availability screen
CAL/N	Turn off TravelScreen preference mode

Low to High Availability (CAL) without Air Segment

H/CAL

CAL10MAYVIE/ARR–1100/DT–0900	Request low to high availability without air segment using mandatory data of pick up date 10MAY, city VIE and arrival time 1100, and drop time 0900 (the next day)
CAL10MAY–17MAYLGA/ARR–1600.C /V130–150@ABCD/ZE–W/GUAR/DT–0900	Request low to high availability for arrival at La Guardia 10MAY at 1600, for vendors offering compact cars (C), with a price range of (local currency) USD130-150, using rate access code ABCD, weekly (W), and guaranteed rates (GUAR) and drop time 0900
CAL24AUG–28AUGCALAIS/ARR–1000 /VGBP/DT–0900/D–1	Request low to high availability for 24AUG pick-up, 28AUG drop-off, with reference point CALAIS, 1000 pick-up time, and in GBP currency and drop time 0900, within 1 mile of Calais
CAL26AUG-28AUGDEN/ARR-0900/DT-1600/SORT	Request Low to High availability 26 to 28August in Denver and arrange in order of Low to High by unit rate

	amount instead of by Approximate Total..
CAL2/ARR–1045/DT–0900	Request low to high availability from line 2 of CAI display with 1045 arrival time and drop time 0900
CAL*R	Redisplay last low to high availability screen

Note: If requesting a city name in full without /L–C an index will be displayed. Tab and enter the required line numbers or area to obtain the availability display.

From a CAI;
To display availability for location in line 2, 5, and 7 **CAL2+5+7**
To display availability for all locations in area B **CALB**

Qualified Availability (CAQ) with Air Segment

The CAQ function is no longer supported - use CAL

AVAILABILITY

Car Codes

H/CART

Car codes consist of four characters (e.g. **ECMN**). One character comes from each of the following four groups:-

1. Car Size - By default all sizes automatically display on CAA/L

M	Mini
E	Economy
C	Compact
I	Intermediate
S	Standard
F	Full size
P	Premium
L	Luxury
X	Special

2. Car Type - By default all types automatically display on CAA/L

B	Car/ 2 door
C	Car/ 2 or 4 door

D	Car/ 4 door
S	Sport
T	Convertible
X	Special

The following types must be requested, otherwise they will not display

F	Four wheel
L	Limo
P	Pick-up truck
R	Recreation
V	Van
W	Wagon/Estate
J	All Terrain vehicle
K	Van (cargo)

For example, to request all car sizes that are 4 wheel drive:

.*F	Display all 4 wheel drive cars

3. Transmission Indicator - By default both types automatically display

A	Automatic
M	Manual

4. Air Conditioning   - By default both types automatically display

N	No
R	Yes

Search qualifiers for CAA and CAL

H/AVQU

Car Types

.ECAR+CCMR	Different car types
.E	Specify economy size cars only
.*T	Convertibles - all sizes

Note: An asterisk '' can be used instead of a car size, indicating that you wish to see 'All car sizes', followed by the car type.*

Car Vendor codes

/ZE+ZD+AL	Vendor; up to 4 may be specified

Location

/L-A	Airport location (default)
/L-C	City location
/L-R	Resort location
/L–ZEMADC01	Specific City location 01 for Hertz (ZE) in MAD; vendor code is mandatory
/L-O	Off-Terminal (main) location
/L-T	Terminal (main) location
/L-AS	Terminal/off-terminal (secondary)
/L-ES	East suburban location
/L-NS	North suburban location
/L-SS	South suburban location
/L-WS	West suburban location

Reference Point

/R–SUN CITY	Reference Point gives index display

Distance and Direction

H/CDD

/D–5MS	Car vendor located less than or equal to 5 miles south of specified point
/D–15KNE	Car vendor located less than or equal to 15 Kilometres

	north east of specified point
/D10K	Car vendor located within 10 kilometres of specified point (Note within 10% range)
/D10–15MS	Car vendor located between 10–15 miles south of specified point
/D+10W	Car vendor located greater than or equal to 10 miles west of specified point
/D–K	Converts displayed distances from miles to kilometres
/D–M	Converts distances to miles

AVAILABILITY

Search qualifiers for CAL only

H/CARC

Rate Type

–D	Daily rate
–H	Hourly rate
–E	Weekend rate
–W	Weekly rate
–M	Monthly rate
–P	Package rate

Rate Category

/A	Association rate category
/B	Business standard rate category
/C	Corporate rate category
/G	Government rate category
/I	Industry travel rate category
/K	Package rate category
/P	Promotional rate category
/R	Airline/Credential rate category

/S	Standard rate category
/U	Consortium rate category
/V	Convention rate category

Rate Code

@SUPER	Rate code; any valid 1-6 character code after @

Optional

/GUAR	Guaranteed rates only
/CD-Y748392	Corporate Discount number
/DO-SYDC01	Drop off location (when different from pick-up location)
/ID-JD8765434	Customer identification number

Unlimited Mileage

/UNL	Unlimited mileage allowance

Rate Range and Currency

/V30–50	Car rate range 30 to 50 local currency units
/V–40	Car rate less than 40 local currency units
/V50	Car rate approximately 50 local currency units or above
/VEUR	Display rates in EUR (Euro)
/VAUD–1000	Display rates in AUD at less than 1000

Preference

/N	Cancel Travel Screen preference mode

Drop Off

/*DO	Rates allowing a one way drop off only If the one-way qualifier has been added in the availability request, this step is not needed.
/*ALL	Rates allowing both one way drop off and return to rental

	location

Validation (CAL Only)

/UNV	Unvalidated - displays all rates regardless of rules application or availability status
/VAL	Validated (default)

Example:

CAL−06OCT.ECMR/ZD/UNL/*DO/DT−0900	Availability, drop off date 6OCT for specified car type, specified vendor with unlimited mileage with one way drop off; pick up date, time and city taken from previous air segment and drop time 0900

AVAILABILITY

Availability Update

H/CAU

CAU17MAY	Update and redisplay availability for 17MAY pick up
CAU−12DEC	Update and redisplay availability for 12DEC return
CAU.I	Update and redisplay availability to show intermediate (I) size cars
CAU.*T	Update and redisplay availability to show all sizes of convertibles (*T)
CAU/ZE	Update and redisplay availability for specific vendor
CAU/ARR−0900	Update and redisplay availability for 0900 arrival time
CAUJNB/L−C	Update and redisplay availability for city locations in JNB
CAUVIE	Update and redisplay availability for pickup in VIE
CAU/GUAR	Update and redisplay availability for guaranteed rates (GUAR) only
CAU/UNL	Update and redisplay availability for unlimited mileage (UNL)
CAU/V−50	Update and redisplay availability for rentals under 50 local currency units
CAU/VSEK	Update and redisplay availability in SEK currency

CAU–W	Update and redisplay availability for weekly rates (W)
CAU/R	Update and redisplay availability for Airline/Credential rates
CAU@ECON	Update and redisplay availability for rate code ECON
CAU/N	Updates availability to show all vendors and all car types
CAU/PREF–ON	Updates availability with Travel Screen Preferences on
CAU/PREF–OFF	Updates availability with Travel Screen Preferences off
CAU/DT–0900	Updates Drop Time

SELL

Reference Sell

H/N1A2

N1A1/DO–/ID–/CD–/SI–/SQ–/FT–/BS–/NM–/G–/DL–/IT/PR-/DEL-/COL-
–Sell car from availability

N1A1	Need one car column A, line 1
/DO-	Drop off location (when different from pick-up location)
/ID-	Clients ID number
/CD-	Corporate Discount number
/SI-	Service Information
/SQ-	Special Equipment
/FT-	Frequent Traveller number
/BS-	Booking Source
/NM-	Name Override
/G-	Payment Guarantee
/DL-	Drivers Licence
/IT	Tour number
/PR–	Prepayment
/BR-	Billing Reference
/DEL	Delivery Address

/COL	Collection Address

Examples

N1A2	Sell one car from column A, line 2
N1B3/NM–JONES	Sell 1 car from column B line 3 with customer name Jones

Delivery and Collection sub codes

*A-	Location address (maximum 60 characters)
*C-	City name (maximum 30 characters)
*S-	State/Province code (maximum 2 characters)
*Y-	Country code (maximum 2 characters)
*P-	Postal Code (maximum 10 characters)
*T-	Customer telephone number (maximum 20 characters)
*I-	Site ID (maximum 8 characters)
*L-	Location Name (maximum 30 characters) *(some car companies will not allow a location name to be sent. In that case, the car company will return an error.)*
*SAME	(these 4 characters only) indicating address information for the collection is the "same" as that for the Delivery address.

Example

N1A1/DEL-* A-123 CUBS STREET *C-CHICAGO *S-IL*Y-US*T-630 123 4567/COL-*SAME	Sell one car from column A, line 1, deliver to address in Chicago, Illinois, USA and collect from same address.

Direct Sell

Note: Direct Sell entry may be made without air segments

H/0CCR

0CCRXENN1MIA04JUN–07JUNECAR/ARR–0900/DT–1000
plus any optional fields

0CCR	Direct Sell Entry
XE	Vendor Code
NN1	Need one car
MIA	In MIA
04JUN	Pick-up date

–07JUN	Drop-off date
ECAR	Car Type
ARR–0900	Arrival time
DT–1000	Drop-off time

Direct Sell (continued)

0CCRALNN1CCAR/DT–10P/RC–AFD123	Direct sell; picks up city, arrival date and time, from previous air segment, assumes 1 calendar day, drop off time 10 pm, then optional fields
/1+0CCRZIECMN/RC–BEST	Insert after segment 1; assumes details from previous and following flight segments
0CCRZENN1AMS1JUN–2JUNECMN/ ARR–1100A/DT–1700/RC–ABCD	Direct sell, no previous air segment, drop time 5 pm with optional fields

Request Car (not represented in CarMaster) via Carrier

H/0CAR

0CARAZNN1FCO20NOV–25NOVECMR/ BS–74329812/SI–PYRAMID CARS	Request non Galileo® system car rental from ALITALIA at Rome airport, with pick up date 20NOV, drop off date 25NOV for car type ECMR with agency IATA number, and vendor name Pyramid Cars

Change segment status

H/@CAR

@ 1HK	Change status of segment 1 to HK
@ 1.3.5HK	Change status of segments 1, 3 and 5 to HK

Optional Fields for Segment Sell

H/CAR/

/ARR–1400	Arrival time (direct sell only)
/ARR–9A–BA244	Advise vendor of arrival time and flight number (direct sell only)
/BS–843920	Booking source
/CD–Y748392	Corporate discount number

/CF–7349210	Confirmation number
/DC–GBP30.00	A drop off charge (valid only with CAA reference sells and direct sell entries)
/DL–DOEJ15987	Driver's licence number
/DO–SYDC01	Drop off location (when different from pick-up location)
/FT–BA3756925	Frequent traveller number
/G–AX98567432859EXP1107	Payment guarantee
/ID–JD8765434	Customer identification number
/ITAA847563	Tour number
/NM–DOE JOHN	Name overrides first name field in BF (valid only with initial (not modify) sell entries)
/PR–50.00	Prepayment information
/PUP–FAOR29	Pickup at resort location (valid only with CAA reference sells and direct sell entries)
/RC–ACD123	Rate code identification (valid only with CAA reference sells and direct sell entries)
/RT–USD229.95DY–.31 MI 100 MI	Rate override
/SI–DSRS 2 DOOR	Special service information
/SQ–CSI	Special equipment request (see GC*12/11 for codes)
/W–J SMITH 63 COBB ST LONDON WIY 2AV	Address for written confirmation
/W	Copies address from BF to car segment

SELL

Car Modify

H/CAM

Types of Modifications

D	Date (Original request is cancelled and re-booked) and/or arrival time
O	Optional (Original request is modified)
T	Type of car (Original request is cancelled and re-booked)

X	Cancel optional fields(s)
CAM2D/11DEC–18DEC	Modify pick up and return dates for segment 2
CAM2D/11DEC	Modify pick up date for segment 2
CAM2D/11DEC/ARR–1500	Modify pick up date and time for segment 2
CAM3D/–18DEC/DT–0900	Modify return date and time for segment 3
CAM4O/FT–AA479210	Add or modify optional data for segment 4
CAM6T/CCAR	Modify car type for segment 6
CAM4X/SI	Cancel special request optional field for segment 4
CAM2O/DT–0900	Modifies Drop Time

Cancel Car Segments

H/XCAR

Note: Do NOT use I (ignore) or XI (cancel itinerary)

X2	Cancel segment 2
XC	Cancel all segments which are cars
@9XK	Change status of segment 9 to XK without generating message to vendor

Automated Rules Viewing

H/CAV

CAVA4	Rules from availability on line 4 (CAL only)
CAVS6	Rules from car segment 6 (Booked from a CAL only)

INDEX

H/CAI

CAISYD	Display list of car locations in SYD, assumes today's date
CAICOLISEUM	Display list of vendors in proximity to the Coliseum
CAI25OCTRIO	Display list of vendors in RIO for future date
CAI11SEPGVA/TR+ZE	Display list of specific vendors in GVA for 11SEP

CAIFRANKFURT	Display an index of Frankfurt city locations
CAINCE/L–R	Display resort (R) locations in NCE
CAI*R	Redisplay last index accessed
CAL4/ARR–1500/DT–0900	Request availability from line 4 of CAI for 1500 arrival time, drop time 0900
CAIPAR/D–5K	Displays index of locations within 5km of Paris city centre

Car Reference Points

HORRIO	Display reference points for Rio
CAL15MAR–18MARHARRODS/ ARR–0900/DT–0900	Request low to high availability from specified reference point

Note: If requesting a city/reference point, an Index will be displayed. Tab and enter the required line numbers or area to obtain the availability display.

CAR DESCRIPTION

Display Location Policy Menu

H/CAD and H/CLPD

CADA8	Display location policy from availability column A, line 8 of CAA or CAL screen
CAD1	Display location policy from line 1 of CAI display
CADS5	Display location policy of car in segment number 5

Additional Location Policy Displays

CADA8/CARS	Display "CARS" policy for location/rate on line number 8 from an availability display
CADZEDEN	Display location policy by vendor and location, assumes today's date
CAD22MARZEARN	Display location policies by date, vendor and location
CADZEDUB/INS+PAI	Display location policies for vendor ZE in Dublin, requesting insurance and personal accident insurance policies
CADZDMILC01/2+17+6	Display location policy by vendor (ZD) for location MILC01, and request the keywords 2, 17 and 6

Corporate Policy Display

H/CCPD

CADZI	Display corporate policy of vendor ZI; assumes today's date
CAD11SEPZI	Display corporate policy effective 11SEP for specific vendor
CADZD/2+25+28	Display corporate policy for specific vendor and request keywords by number
CADZE/INS+CLUB	Display corporate policy for specific vendor and request insurance and club membership details
CADZR/2+NEWS	Display corporate policy for specific vendor and request keywords by number and name

Additional CAD Entries

H/ACAD

CAD*R	Redisplay last active CAD keyword screen
CAD*MENU	Display menu after keyword information was shown and last active menu
CADMENU*PD	Page down to display additional menu subjects
CAD*PU	Page up to display additional information for subject

Location Keywords

H/LKWD

Keyword Title	Description	Sequence number
AGE	AGE REQUIREMENTS	1
CARS	CAR/VEHICLE TYPES	2
CDW	COLL DAMAGE WAIVER	3
DROP	DROPOFF/ONEWAYS	4
EXPR	EXPRESS SERVICE	5
GAS	REFUELING POLICY	6
HOURS	HOURS-OPER/BUSNS	7

INS	INSURANCE/COVERAGE	8
PAI	PERSONAL ACC INSUR	9
SHTTL	SHUTTLE SERVICE	10
SPEQ	SPECIAL EQUIPMENT	11
TAX	TAX - STATE/LOCAL	12
ADD	ADDITIONAL LOCATION	13
COMM	COMMISSION/AGENTS	15
CRED	CREDIT CARD INFO	16
EQUIP	SPCL EQUIP RQSTS	17
GUAR	GUARANTEED RATES	18
MISC	MISCELLANEOUS INF	19
PYMNT	PAYMENT ACCEPTED	21
PKUP	PICKUP/RETURN INFO	23
PHON	LOCAL PHONE INFO	24
RATE	RATE INFORMATION	26
SPCL	SPECIAL SERVICES	27
VALID	DRIVER LICS RQMENT	30
ADDR	AREA OFFICE CTC	32
TOUR	TOUR PACKAGES	54
TITLE	VENDOR OFFICIAL NAME	55
ARRV	ARRIVAL INFORMATION	56
XBORD	CROSS BORDER INFO	57
DELIV	DELIVERY/COLLECTION	92

Note: Not all the above keywords are available at all locations. You may also see additional keywords at a location which are not listed above.

Corporate Keywords

H/CKWD

Keyword Title	Description	Sequence number
AGE	AGE REQUIREMENTS	1
CARS	CAR/VEHICLE TYPES	2
DROP	DROPOFF/ONEWAYS	4
EXPR	EXPRESS SERVICE	5
GAS	REFUELING POLICY	6
HOURS	HOURS - OPER/BUSNS	7
INS	INSURANCE/COVERAGE	8
SHTTL	SHUTTLE SERVICE	10
COMM	COMMISSION/AGENTS	15
CRED	CREDIT CARD INFO	16
EQUIP	SPCL EQUIP RQSTS	17
GUAR	GUARANTEED RATES	18
MISC	MISCELLANEOUS INFO	19
NEWS	HOT NEWS ITEMS	20
PYMNT	PAYMENT ACCEPTED	21
PROM	PROMO/MARKET INFO	22
PKUP	PICKUP/RETURN INFO	23
POLY	POLICIES/REUQIRMENTS	25
RATE	RATE INFORMATION	26
SPCL	SPECIAL SERVICES	27
VALID	DRIVER LICENSE RQMENT	30
ADDR	AREA OFFICE CTC	32
CLUB	CLUB MEMBER	33
Keyword Title	Description	Sequence number
CONT	CONTRACTS	34
CONV	CONVENTION RATES	35
CORP	CORPORATE RATES	36

FORM	FORMATS	38
FUN	FUN ACTIVITY	39
FQVT	FREQUENT TRAVELLER	40
GEN	GENERAL INFO	43
GRPS	GROUPS	44
GOVT	GOVERNMENT RATES	45
HELP	HOW TO BOOK - HELP	46
GALIL	GALILEO BRIEFING	49
INTL	INTL INFORMATION	47
SAFE	SAFETY	50
SPLY	SUPPLY FORMS	51
TACT	TRAVEL AGT CONTEST	52
TIPS	INDUS DISCOUNT INF	53
TOUR	TOUR PACKAGES	54
TITLE	VENDOR OFFICIAL NAME	55

Note: Not all the above keywords are available for all Vendors. You may also see additional keywords which are not listed above.

QUEUING TO VENDOR

Queuing to Vendor

GC*12/CAR/ZE *or* **GC*12/CAR/HERTZ**	Check queue city for vendor
V.CZE*FREE TEXT	Add Vendor Remarks to Booking File
QEB/VWA	Queue Booking File to vendor
NP.CZE*FREE TEXT	Send message (only) in Notepad format
QEM/VWA	Queue Message to vendor